



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT DEGREE COLLEGE FOR WOMEN
Name of the head of the Institution	Dr. V Purushotham Naidu
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08571228510
Mobile no.	9441117199
Registered Email	madanapalle.jkc1@gmail.com
Alternate Email	iqacgdcw20@gmail.com
Address	Opp. to TTD Kalyanamandapam Near Santhagate, Madanapalle, Chittoor District
City/Town	Madanapalle
State/UT	Andhra Pradesh
Pincode	517325

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Sri A.R Chandra Sekhar			
Phone no/Alternate Phone no.		08571228510			
Mobile no.		9440214088			
Registered Email		madanapalle.jkc1@gmail.com			
Alternate Email		iqacgdcw20@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://gdcwomen.ac.in/			
4. Whether Academic Calendar prepared during the year		No			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	72.06	2007	24-Mar-2007	30-Mar-2012
2	B	2.77	2016	20-Sep-2016	28-Mar-2021
6. Date of Establishment of IQAC			01-Jul-2010		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Life Skills for Success		18-Aug-2018 2		200	
Student Meets		10-Apr-2018 2		175	

Contribution to ARMY personnels welfare	23-Feb-2019 2	50
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Cyber Crime Awareness programme by Police Department 2) Legal awareness 3) Awareness programme on women protection by SHE Team 4) Distributed Uniform to the Economically poor student 5) JKC Extended support for Campus Drive Mega Job mela organised

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Plan of Action	Achieving gold Medals, Planning to go for reaccreditation accredited with 2.77 (B grade) CGPA by NAAC during the year 2016.Planning to go for reaccreditation accredited with 2.77 (B

grade) CGPA by NAAC during the year 2016. Resolved to make industrial visits, botanical tours and field trips to enhance the skills among the students in various fields.

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
AQAR Meeting	22-Oct-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

28-Sep-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is working with incessant spirit for the overall development of the women students with rural background. Academic calendar provided by the Commissioner, Collegiate Education A.P., Vijayawada and the affiliating University is strictly followed. Annual curricular plans and Action plans are prepared by the institution at the beginning of the academic year and displayed to the students. Careful and systematic implementation of the prescribed syllabus coupled with well organized curricular and co-curricular activities enable the institution to witness the set outcomes. Maintenance of academic diary and teaching notes by each and every department ensures the execution of teaching-learning process at minute level. The syllabus is divided into different units and faculty are instructed to prepare Annual Curricular Plan, teaching plan, teaching diaries, teaching notes and departmental activity registers. Apart from conventional chalk and board, other teaching aids and ICT methods are also used for the effective teaching-learning process. Student-centric activities are encouraged in teaching learning to improve the learning process. Innovative teaching methods and examination process are well planned and implemented systematically. Class wise slow learners and students with backlog subjects are identified after examinations and Remedial coaching is

given to them to improve their performance. Advanced learners are encouraged to take up project works and research-oriented on-line courses. Feedback on curriculum is taken from the students and parents are analysed and utilised for the enrichment of curriculum and teaching-learning evaluation process. The annual academic plan incorporates innovative teaching-learning practices like value additions, quizzes, seminars, group discussions and unit tests. Evaluation schedules are prepared by the departments at the beginning of the academic year in the formats prescribed by the affiliating university. Teachers are provided opportunities for paper presentation in International, National, District level seminars, workshops and to participate in various college activities to develop leadership qualities and organizational skills. ICT facilities and online courses are provided to upgrade the knowledge. Using ICT methods makes the student more interactive and creates a suitable learning environment. Through practicals and experimentations, students get direct experience in learning, develops scientific attitude and become lifelong learners. Various methodologies and instructional techniques are adopted by the teaching staff to motivate the students for better learning which inculcate continuous learning habit. Students are encouraged to make use of library services. The in charges of the departments issue books to the students regularly. The issue registers are maintained both in central and departmental libraries. SC and ST students are regularly provided with a total set of textbooks in each semester by SC & ST book bank scheme. IQAC monitors the academic ambience of the institution, guides the faculty for progress and further improvement in curricular aspects. Evaluation is done periodically through unit tests, quarterly, half-yearly, pre-finals and Annual examinations to the yearly students. For semester students, evaluation is done through internals, practicals, projects and end semesters.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Botany	15/06/2018
BSc	Zoology	15/06/2018
BSc	Mathematics	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany - Workshop on Agroforestry, Soil & Solid Waste Management	30
BSc	Botany - A Visit to National Horticulture fair	40
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The students' response on teaching-learning and evaluation process was collected and analyzed. On the question of how much of the syllabi were covered in the class, the majority of students (63) were of the opinion that 85-100 of the syllabus was covered in the class. However only 37 of the students reported that the teachers prepared thoroughly for the classes. 57 of them had an opinion that the teachers preparation was satisfactory. On this count, there is a need for self-assessment by the teachers. Majority (63) of the students think that the teachers' communication with the students is always effective. Majority (56) of the students also think that the internal evaluation process is always fair. On the initiatives of the college on educational tours and field visits, the students had diverse opinions. The college needs to put up visible efforts on this count involving all the departments. Slightly less than majority (48) students reported that the performance in assignments are discussed with students every time. This need to be made uniform for all the teachers of all departments. Most of the students (53) think that the mentoring process has contributed to their cognitive, social and emotional growth very well. Almost half (49) of the students are aware of the expected competencies, course outcomes and program outcomes because of the teachers. This is a significant achievement of the outcome based teaching-learning approach. Most of the students agree that the teachers cite examples and applications while explaining concepts. This is also a positive acknowledgement for the teachers. Most of the students also acknowledge that teachers observe the students at personal level, identify the strengths and weaknesses of the students. This is also a positive contribution of the teachers towards nurturing the students' capabilities. Most of the students also acknowledge that they were involved in</p>

participative learning by the teachers. This is also a positive outcome of the student-centric methods. More than half of the students have experienced use of ICT tools in the classes. More thrust in this count is necessary by majority of the teachers. Overall, most of the students are satisfied with the quality of teaching-learning process in the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	167	Nill	14	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
14	10	1	1	2	10
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system is introduced in the college with the following objective: 1) To develop healthy relationship between student and faculty. 2) To ensure academic and personal excellence of the students. 3) To improve the overall personality development of the students and inculcate the qualities like problem solving, stress management, self motivation and human values. Under this system all the faculty should interact with the students on discussion mode. The following are some of the topics included in mentor-mentee system in the college: 1) Issues related to coping up with the new atmosphere, situations that are unfamiliar to them. 2) Students aspirations and future plans. 3) Career guidance and counselling. 4) Responsibility towards society. 5) Health, hygiene and mental well-being. In the process of mentoring, each department organises a series of programs like remedial classes, mock tests, debates, group discussions and classroom seminars etc. The mentors also help the students particularly slow learners to develop their academic performance conducts remedial classes often. For this purpose a class co-ordinator is appointed for every class to special care to guide and help the slow learners improve. On the other side the institute also identifies advanced learners and work on them as per the requirements. They are facilitated with state of many facilities such as well-equipped library, online journals, computer labs, internet and other amenities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
--	-----------------------------	-----------------------

167	14	1:12
-----	----	------

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	14	16	3	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The basic evaluation in this institution shall contain four different parts: 1) Unit /classroom test/seminars/quiz programs. 2) Internal assessment as per affiliated university schedule. 3) Taking feedback from the students on the subject through question-answer model. 4) End semester assessment(externals). The various types of internal assessment are communicated to the students and faculty in the beginning of the semester through institutional academic calender, which is prepared based on university academic calender. The internal exam time-table will be displayed on the institution notice board a week in advance. The process of internal assessment in the institution can be done in the following manner: 1) Faculty gets questions from each unit covering all the topics. 2) The faculty concerned prepares the answer key and schedule of valuation of the internal assessment paper. 3) The department members cross verifies and selects the questions for the test. 4) The internal assessment questions are set by allotting equal weightages from all the units for he intended syllabus. 5) Finally, papers are evaluated by the faculty and informed to the students about their performance on time.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calender is prepared by the principal in consultation with HODs. In the beginning of the academic session the students are appraised of academic calender and the same is displayed on notice boards and at strategic locations. Only head of the institution can incorporate minor changes in academic calender which he/she may deem feet considering the unforeseen circumstances. The schedule of all examinations is given in academic calender. The course teachers announce the syllabus and the display the question bank for CAT-1, CAT-2 and

for assignments. Marks obtained by students are also be displayed as per schedule. Seminars/Guest lectures/Quiz programmes/Group discussions/Industrial visits/Training programs and other curricular activities to be conducted as per time table. Make up classes/Remedial classes to be conducted for slow learners as well as other students a per requirements. Games, sports and cultural events are to be organised whenever occasion arises. Semester end theory and practical examination schedule will be displayed(schedule provided by SV university).

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Excellence in UG Exminations	Kum.K.S.RUQSAR	AP GOVERNMENT (Dr.A.P.J.ABDUL KALAM VIDYA PURASKAR 2019)	01/04/2019	Student
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsered By	Name of the	Nature of Start-	Date of
------------	------	--------------	-------------	------------------	---------

Center			Start-up	up	Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	Nss Political Science Department	3	50
Awareness on Eveteasing Ragging	NSS UNIT, Womempowerment cell Madanapalle SHE team20	20	200
Awareness Programme on Evetea sing,Harassment,Chi ld Marriages	NSS unit, Womentempowerment Cell , RRC , YRC Chittoor Women Police Station DSP N.Narayana Swamy Reddy	25	300
Vanam Manam Programme	Nss Unit womempowerment Cell	2	5
Contribute Uniforms	Nss Unit , womempowerment Cell ,RRC, YRC CLG UDC	25	200
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Educational Tour	Nss Unit , wo menempowerment Cell ,RRC, YRC Forest Department	Vanam Manam Programme in Horsely Hills	15	150
Swachh Bharat	Nss Unit All College Departments	Campus Class rooms Cleaning	20	150
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Exchange of Knowledge	Linkage between Department of History NTR Degree College, Vayalpad	NTR Degree College, Vayalpad	09/07/2018	09/07/2020	25
Exchange of Expertize	Linkage between Department of Economics NTR Degree College, Vayalpad	NTR Degree College, Vayalpad	09/07/2018	09/07/2020	20
Exchange of Knowledge	Linkage between Department of Political Science Viswahitha Degree College, Madanapalle	Viswahitha Degree College, Madanapalle	06/03/2018	06/03/2020	25

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

[View File](#)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Not yet updated	Partially	Null	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	8146	2443800	Null	Null	8146	2443800
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	110	97	0	0	0	4	9	26	0
Added	0	0	0	0	0	0	0	0	0
Total	110	97	0	0	0	4	9	26	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

26 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Not available	Null

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
150000	149900	Null	Null

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Infrastructure and learning resources in the college play a pivotal role in carrying out programs effectively and efficiently. The college has developed infrastructure and learning resources with financial assistance by UGC, Govt. of Andhra Pradesh, and RUSA. The available infrastructure of the college meets the requirements of the students. The college campus has 1.04 acres of land to the requirements of infrastructure, which includes 15 classrooms, 4 laboratories, NSS room, library room, reading room, sports room, gym, administrative office principal's chamber. All the departments have separate cabins. Each department has an internet facility to help ICT based teaching and learning. The entire college campus has been provided with a free Wi-Fi facility with 26 Mbps speed by AP Fibre net. English Language Lab (ELL) and JKC lab are also established in our college to enhance the soft and communication skills of the students. The college has three digital classrooms and one virtual classroom.. There is a physical education department with a fully equipped gymnasium. The Library of the college offers traditional learning as well as e-learning resources and has about 10,146 books on diverse subjects which adequately accomplish the requirements of the staff and students. The library also provides other e-learning resources like NET, CDs in different disciplines. Students belonging to SC and ST categories are entitled to obtain books under SC ST Book Bank Scheme provided by the government. The library is not automated to Integrated Library Management System. An integrated hostel facility for girl students is available near the college There is a bore-well and overhead tank to supply water adequately to meet the needs of students and staff.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Postmatric Scholarship	393	1645409
Financial Support from Other Sources			
a) National	SV University Sports Merit Scholarship	4	20000
b) International	00	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	DSC -Selected for TEACHERS JOB	9	9	9	9
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
5	25	15	5	25	15
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	20	B.Com	CA	MIT S	MBA
2018	8	B.A	HEP	B.T College	MA
2018	15	B.Com	CA	B.T College	M.Com
2018	10	B.Sc	MPCs	MIT S & GVIC	MCA
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Awards and medals for outstanding performance in sports	National	1	Nil	201807023322	G HARATHI
2018	Awards and medals for outstanding performance in sports	National	1	Nil	201806990456	S SOUJANYA
2018	Awards and medals for outstanding performance in sports	National	1	Nil	201808117627	K KAVYA
2018	Awards and medals for outstanding performance in sports	National	1	Nil	201806832763	P VENKATA LAKSHMI
2018	Awards and medals for outstanding performance in sports	National	1	Nil	219015033	K SARIKA

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association has not been registered yet.

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The practices of the institution by decentralization and participative management in academic and administrative for the effectiveness and smooth functioning are : ? The Principal, being the head of the institution delegates and decentralizes the work among the teaching and non-teaching staff of the institution. ? Delegation of the authorities related to the academic and administrative issues to the vice-principal, in-charges of the departments. ? Decentralization the responsibilities to the staff concerned as per the duties and to the co-ordinators of various committees. ? All the in-charges constitute a staff council which is instrumental in decision making process. Various committees have been in practice with some of the faculty as conveners and members that play a significant role in academics, administration, planning and development. Under the chairmanship of the Principal, the committees meetings are held at regular intervals of time, passing on resolutions and taking necessary actions for the proper implementation of plans. The following are the some of the committees 1. College Planning and Development Council (CPDC) 2. Internal Quality Assurance Cell(IQAC) 3. Students Union Committee 4. Examination Committee 5. Women Empowerment Cell 6. Grievance Redressal Cell

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admissions are carried out strictly according to affiliating university and AP state Government rules and regulations. • Wide publicity given about schedule of Admissions through Press notes. Faculty involved in admission drives/campaigns in nearby mandals and in nearby junior colleges. • Admission Committee verifies the candidates eligibility and admit the candidates as per the norms • The college strictly adheres to the Government norms in the admission process giving chance to the meritorious students belonging to the various sections of the society. As usual the admission of students into the Institution is made on the basis of Merit and SC,ST,BC and Women reservations policy.
Industry Interaction / Collaboration	• The following programmes are

organised by the department of commerce

1. Awareness camp on deposits and advances with Banking industry
2. To promote the culture of saving habit among the rural a programme with Postal savings bank
3. To get awareness on issue of credit cards by ICICI Bank, HDFC Bank on personal loans
4. Availing the usage of SBIYONO App

- Departments organized field trips and industrial visits
- The some of the departments of college have MOU's with other Institutions.
- Invited lectures are arranged by the Representatives from the industry and from other institutions

Human Resource Management

- In Government Higher Education Institutions of Andhra Pradesh, Principal is the administrator. Recruitment of the teaching and non-teaching staff is done by the Government through Andhra Pradesh Public Service Commission and also on promotions.
- Engaging the vacant posts by Contract and Guest faculty as per the directions of the Regional Joint Director concerned.
- Organizing Cultural and Spiritual Programmes like Yoga Day, Women's Day, College Day for stress management and awareness.
- Deputing the Permanent teaching faculty to Refresher, Orientation and Short Term courses with duty leave to enhance the standards of academic environment
- Teaching faculties are encourage to participate in national and international conferences, workshops etc.,
- Students are managed by giving semester time table to run the classes according to a time frame and academic plans are submitted by the faculty to complete the syllabus.

Library, ICT and Physical Infrastructure / Instrumentation

- Equipped with open educational resource like the Information and Library Network (INFLIBNET) an online journal to help the staff and students.
- Book Bank exclusively for SC/ST students in the library providing state budget annually.
- Equipped with a computer, a photocopy machine and reading facilities.
- Direct access to books and magazines.
- Purchase of books and magazines on regular basis.
- Display of new arrivals.
- Arrangement for rain water harvesting and beautification of college premises.

ICT enabled classrooms including digital and virtual classrooms. • Facilitate to use Computers and LCD projector for seminars and assignments.

Research and Development

• Constituted a Research Committee by the Principal to strengthen and motivate the faculty members to improve their academic research and facilitate guidance to organize workshops to promote research activity in the institution. • Encouraging the faculty for research projects as well as students' research projects/study projects supporting for better outcomes. • Promoting the research paper publications in national and international journals during college Common Meetings.

Examination and Evaluation

• Conducting meetings by the principal regularly for smooth functioning of examinations and evaluation process directing the Vice-Principal and Examination committee. • Applying for the university examination with payment office is online. • Evaluation process of theory papers is for 75 marks external by the university and 25 marks for internal on Mid-Semester Test, Assignments/ Paper presentation/ Class room seminars/ Projects etc by the faculty concerned as per the standard procedure set by the University. Supplying the Question papers is also in the same procedure. • Evaluation process of the practical examinations in the Institution by the External Examiners appointed by the University.

Teaching and Learning

The administration of the College ensures a proper teaching learning environment: • Following different teaching methods and techniques to present their subject topics through power point presentation. • Availing the virtual class room with LCD projector, Digital class rooms, youtube lessons and OHP transparencies to enhance the learning experience. • Using Learning Management System (LMS) to enrich them towards learning experience. Participation in class room seminars, MANA TV programmes, different literary competitions such as District Resource Centre (DRC) competitions, Yuvatharangam etc., • Feedback from the students regarding the effectiveness of the teaching in and out of classroom

	from time to time.
Curriculum Development	<ul style="list-style-type: none"> The Institution has limited role in the development of curriculum in any course. But, the Board of Studies(BOS) keeps the role of designing the syllabus at the university level and in turn the same takes into circulation among all the colleges affiliated to the University. With the directions and the guidelines of Andhra Pradesh State Council of Higher Education (APSCHE), the syllabus and the evaluation system are in practice for all the programmes including Addon courses on concurrence at the University level.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Under this area as a part of e-governance the Institution was created its own website and also implementing the biometric attendance management system for both the staff and the students through IAMS.
Administration	? e-Office is used for any communication to the authorities concerned regarding • File management • Knowledge management system • E-file Reports • Employees Master Details.
Finance and Accounts	The payment system of salaries of staff and other financial activities are operating through Comprehensive Financial Management System (CFMS), A.P. Cyber Treasury, Government of Andhra Pradesh.
Student Admission and Support	The Institution has been implementing the online admission system through Andhra Pradesh Student Academic Management System (APSAMS).
Examination	Applying for the external examination results are published through the S.V.University Examination Portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	Null	1	Null

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teaching 1. Employee Health Scheme. 2. Medical Reimbursement 3. Personal Loan, Home Loan and Educational Loan for their children on salary basis.	1. Employee Health Scheme. 2. Medical Reimbursement 3. Personal Loan, Home Loan and Educational Loan for their children on salary basis. 4. Festival Advance Facility.	1. Scholarships are providing by the A.P. Govt. Social Welfare Department. 2. National Merit Scholarship sanctioned by MHRD. 3. Endowment prizes given to the toppers in the University Exams by the Lecturers. 5. Conducting Career Counseling. 6. Proficiency prizes by the faculty. 7. Prathibha Awards for meritorious students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit at the end of Academic year about the scholarships of SC/ST/BC/ Minorities, special fee fund and Stock verification in all the departments by the committees(finance and non finance) constituted for physical verification of the stock and the entries in the register.The expenditure out of the funds and grants by the state budget and UGC by the local Auditors. External audit by the team from the Regional Joint Director (RJD) of Collegiate Education, Kadapa and Accountant General, AP and the District Treasury Officer (DTO) for salaries

of the staff, scholarships reimbursement, budgets, expenditure of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissioner of Collegiate Education	Yes	Principal Government Degree College(W), Madanapalle
Administrative	No	Nil	Yes	Principal Government Degree College(W), Madanapalle

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>. Parent Teacher meets were organized. 2. Feedback collected from parents 3.Feddback analyzed and implemented</p>
--

6.5.3 – Development programmes for support staff (at least three)

1. Workshop on "e-office" for staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>1. Four regular/ permanent teaching faculty recruited in the academic year 2018-19. 2.Extension activities are further strengthened in the academic in year 2018-19. 3. Digital class rooms were established.</p>
--

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Nava Nirmana Deeksha	02/06/2018	02/06/2018	02/06/2018	120

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
She Team Visited the College (Awareness on Eveteasing Ragging)	07/02/2018	07/02/2018	200	Nil
Awareness Programme on Eveteasing, Harassment, Child Marriages (Chittoor Women Police Station DSP N.Narayana Swamy Reddy)	07/10/2018	07/10/2018	300	25
Awareness Programme Nyaya Vignana Sadassu	18/08/2018	18/08/2018	300	25
Women Equality Day	26/08/2018	26/08/2018	300	25
Students Impressive Programme "GOUTAM SURABHI"	22/09/2018	22/11/2020	300	25
DSP Arranged Complaint Box in the College	30/08/2019	30/08/2019	300	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages	Number of initiatives taken to engage with and	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
------	--	--	------	----------	--------------------	------------------	--

	and disadvantages	contribute to local community					
2018	2	2	16/02/2018	1	Navanirmanadiksha programme - Pratigna	Sri. T. Venkataramana Naidu	175
2018	1	1	06/05/2018	1	World Environment Day - Ban on Plastic	Smt. G. Bhavani Devi	88
2018	1	1	21/06/2018	1	International Yoga Day	Smt. B. Padma	52
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
MICS-IAS coaching academy(Career Guidance Programme)	07/02/2018	07/02/2018	150
She Team Visited the College(Awareness on Eveteasing Ragging)	07/02/2018	07/02/2018	220
Alluri Sita Ram Raju Jayanti	07/04/2018	07/04/2018	77
Awareness Programme on Eveteasing, Harassment, Child Marriages(Chittoor Women Police Station DSP N.Narayana Swamy Reddy)	07/10/2018	07/10/2018	325
World Population Day	07/11/2018	07/11/2018	77
Vanam Manam Programme in Horsely Hills by Forest Department	28/07/2018	28/07/2018	165
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Work shop on Agro forestry

Soil and waste management,

Karthika Vanamahosthavam,

Kukari Competition

World Ozone Day

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

ICT Based learning

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

No data entered !!!

8.Future Plans of Actions for Next Academic Year

It is essential to design educational infrastructure in such a way so that it maximizes the accessibility and effectiveness of education being delivered. Good infrastructure creates an environment that not only assures learning but also pays special attention to the mental and physical well-being of the students. Online education and blended learning is gaining popularity , so as to enhance the IT- enabled learning in campus. Use of digital technology in education is steadily transforming whole concept of education. These technology - enabled classrooms foster opportunities for teaching and learning. - Increasing the speed of the internet - Updating soft-wares of computers and digital classrooms - Installing RO water purifier in the campus - Seminar hall with fully equipped furniture